*(বিদেশি সংস্থা সংশ্লিষ্ট থাকায় ইংরেজিতে লিখা হল)*

Government of the People's Republic of Bangladesh
Ministry of Local Government, Rural Development & Co-operatives
Local Government Division
City Corporation-2 Section
Bangladesh Secretariat, Dhaka
www.lgd.gov.bd

শেখ হাসিনার মূলনীতি
গ্রাম শহরের উন্নতি

Memo Number: 46.00.0000.071.25.024.17(Part-1)-664 Date: 02 November 2023

## Office Order

The undersigned is directed to convey the sanction of the People's Republic of Bangladesh in favour of A S M Shofiul Azam, Chief Executive Officer, Gazipur City Corporation to visit Saudi Arabia perform to Holy Umrah during 02-09 November 2023 or 08(Eight) days from the date of his departure. This sanction is granted under the following terms and conditions:

**Terms & Conditions:**

a) He will draw his usual pay and allowances from Bangladesh in local currency;
b) He will not be allowed to stay abroad beyond the approved period;
c) He will inform the government as soon as he returns to the country;
d) All the expenses in connection with this visit shall be borne by A S M Shofiul Azam.

2. This order is issued with the approval of the competent authority.

02.11.2023

Md. Shamsul Islam
Deputy Secretary
Phone: +8802-55100409
E-mail: lgcc2@lgd.gov.bd

Memo Number: 46.00.0000.071.25.024.17(Part-1)-664/1(14) Date: 02 November 2023

**Copy for kind information & necessary action (not according to the seniority):**

1. Senior Secretary, Ministry of Foreign Affairs (Attn: Director General, Consular).
2. Additional Secretary(Urban Development), Local Government Division, Bangladesh Secretariat, Dhaka.
3. H.E. Ambassador, Embassy of The Saudi Arabia, House-5 (NE) L, Road 83, Gulshan-2, Dhaka.
4. Ambassador, Embassy of the People's Republic of Bangladesh, 8039 Dareen Street, Diplomatic Quarter, Riyadh, Saudi Arabia.
5. Mayor, Gazipur City Corporation, Gazipur.
6. Director General, Department of Immigration & Passports, Passport Bhaban E-7, Agargaon, Shere Bangla Nagar, Dhaka-1207.
7. Private Secretary to the Honorable Minister, Ministry of Local Government, Rural Development & Cooperatives, Bangladesh Secretariat, Dhaka.
8. A S M Shofiul Azam, Chief Executive Officer, Gazipur City Corporation.
9. Director, Hazrat Shah Jalal(R) International Airport, Dhaka.
10. Private Secretary to the Secretary, Local Government Division, Bangladesh Secretariat, Dhaka.
11. Programmer, Local Government Division (with the request to upload the G.O. in the website).
12. Budget Cum Accounts Officer, Gazipur City Corporation, Gazipur.
13. Immigration Officer, Hazrat Shah Jalal International Airport, Dhaka.
14. Office Copy.

02.11.2023

Md. Shamsul Islam
Deputy Secretary