

Government of the People's Republic of Bangladesh  
Ministry of Local Government, Rural Development & Co-Operatives  
Local Government Division  
UP-2 Section  
Bangladesh Secretariat, Dhaka  
www.lgd.gov.bd

No.46.018.031.00.00.028.15 (Part-3)-142

Date: 07/03/2024

To: Chief Accounts & Finance Officer  
Local Government Division  
CGA Bhaban (5th Floor), Segunbagicha,  
Dhaka-1000.

**Subject: Government's order to attend the “2024 Bloomberg Initiative to Reduce Tobacco Use Partner Meeting” in Singapore.**

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh in favour of the following official to participate the meeting of Vital Strategies' Tobacco Control and Policy Advocacy and Communication Divisions and the “2024 Bloomberg Initiative to Reduce Tobacco Use Partner Meeting” which will be held in Singapore from 18-20 March 2024 (Excluding travel time) or nearest possible time.

Mr. Manoj Kumar Roy, Director General (Additional Secretary), National Institute of Local Government (NILG), Local Government Division.

02. Terms & conditions:
- (a) The period to be spent for the program including transit will be treated as on duty;
  - (b) All related expenses of the visit shall be borne by Vital Strategies;
  - (c) He will draw his usual pay and allowances from Bangladesh in local currency. No part of it shall be drawn in foreign currency;
  - (d) He will not be allowed to stay abroad beyond the mentioned period.
03. This order is issued with the approval of the competent authority.



A. K. M. Anisuzzaman  
Senior Assistant Secretary  
Phone: 9514190  
E-mail: lgup2@lgd.gov.bd

No. 46.018.031.00.00.028.15 (Part-3)-125

Date: 29/02/2024

**Copy for kind information and necessary action (not according to seniority):**

1. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
2. Senior Secretary, Ministry of Foreign Affairs (with a request to arrange for issuance of a Note Verbale).
3. H.E. High Commissioner of Singapore to Bangladesh.
4. H.E. High Commissioner of Bangladesh to Singapore.
5. Additional Secretary (All), Local Government Division, Bangladesh Secretariat, Dhaka.
6. Mr. Manoj Kumar Roy, Director General (Additional Secretary), National Institute of Local Government (NILG).
7. Director General, Immigration & Passport, Agargaon, Dhaka.
8. Director, Hazrat Shah Jalal International Airport, Dhaka.
9. Private Secretary to Hon'ble Minister, Ministry of Local Government, Rural Development & Co-operatives.
10. Private Secretary to Secretary, Local Government Division, Bangladesh Secretariat, Dhaka.
11. Programmer, Local Government Division, Bangladesh Secretariat, Dhaka. (for uploading in the website).



A. K. M. Anisuzzaman  
Senior Assistant Secretary