



Government of the People's Republic of Bangladesh
Ministry of Local Government, Rural Development
and Co-operatives
Local Government Division
Upazila-1 Section
www.lgd.gov.bd



Record Number: 46.00.0000.046.08.058.17.205

Date: 27/3/2022

Office Order

Mr. Md. Assaduzzaman, Chairman, Upazila Parishad, Satkhira Sadar, Satkhira has been granted ex-Bangladesh leave for Personal & Domestic Work in Canada from 04 April 2022 to 01 May 2022 or 28 (Twenty Eight) days starting from the date of commencement of leave.

This leave is granted under the following terms and conditions:

- All expenses in connection with this visit will be borne Mr. Md. Assaduzzaman himself;
- He will draw his pay and allowances in local currency;
- He will not be allowed to stay abroad more than the approved period;
- He will return to their respective work place immediately after visiting Canada.
- In absence of Upazila Parishad Chairman, Panal Chairman-01 will be responsible for taking any financial decision of Upazila Parishad.

2. This order is issued with the approval of the competent authority.

17-04-2022

MAMOTAJ BEGUM
Senior Assistant Secretary

Record Number:

Date: 27/3/2022

46.00.0000.046.08.058.17.205/1(13)

Copy for Kind Information and Necessary Action,

- 1) Senior Secretary, Ministry of Foreign Affairs.
- 2) Secretary, Security Services Division, Ministry of Home Affairs.
- 3) Director General, DIP.
- 4) Divisional Commissioner, Divisional Commissioner Office, Khulna
- 5) Executive Director, HSIA, Civil Aviation Authority, Bangladesh.
- 6) PS to Honorable Minister, Ministry of Local Government, Rural Development & Co-operatives.

- 7) DC, DC Office Satkhira
- 8) Chairman, Upazila Parishad, Satkhira Sadar, Satkhira.
- 9) PS to Senior Secretary, Office of the Senior Secretary, Local Government Division.
- 10) UNO Officer, UNO office, Sakhira Sadar
- 11) Vice Chairman/Woman Vice Chairman, Upazila Parishad, Satkhira Sadar, Satkhira.
- 12) Programmer, ICT Cell, Local Government Division (With request to upload in LGD website).
- 13) PO to the Joint Secretary (Upazila), Local Government Division.



17-04-2022

MAMOTAJ BEGUM
Senior Assistant Secretary