

Record Number: 46.00.0000.046.08.040.17.344

Date: 31/5/2023

### Office Order

Mr. Md Kashem, Chairman, Upazila Parishad, Dighinala, Khagrachari has been granted ex-Bangladesh leave to perform the Holy Hajj in Saudi Arabia from 18 June 2023 to 17 July 2023 or 30 (Thirty) days starting from the date of commencement of leave. This leave is granted under the following terms and conditions:

This leave is granted under the following terms and conditions:

- All expenses in connection with this visit will be borne by Mr. Md Kashem himself;
- He will draw his pay and allowances in local currency;
- He will not be allowed to stay abroad more than the approved period;
- He will return to his respective work place immediately after visiting Saudi Arabia.
- In absence of Upazila Parishad Chairman, Panel Chairman-01 will be responsible for taking any financial decision of Upazila Parishad.

2. This order is issued with the approval of the competent authority.

31-05-2023

Dr. Masura Begum

Deputy Secretary

Phone: 02-2223382247

Record Number: 46.00.0000.046.08.040.17.344/1(13)

Date: 31/5/2023

Copy for Kind Information and Necessary Action,

- 1) Senior Secretary, Ministry of Foreign Affairs.
- 2) Secretary, Security Services Division, Ministry of Home Affairs.
- 3) Director General, DIP.
- 4) Divisional Commissioner, Office of the Divisional Commissioner, Chattogram.
- 5) Executive Director, HSIA, Civil Aviation Authority, Bangladesh.
- 6) PS to Honorable Minister, Ministry of Local Government, Rural Development & Co-operatives.
- 7) Deputy Commissioner (DC), Khagrachari.
- 8) Chairman, Upazila Parishad, Dighinala, Khagrachari.
- 9) PS to Senior Secretary, Office of the Senior Secretary, Local Government Division.
- 10) UNO, uno office, Dighinala, Khagrachari.

- 11) Vice Chairman/Mohila Vice Chairman, Upazila Parishad, Dighinala, Khagrachari.
- 12) Programmer, ICT Cell, Local Government Division (With request to upload in LGD website).
- 13) PO to the Joint Secretary (Upazila), Local Government Division.



31-05-2023

**Dr. Masura Begum**

**Deputy Secretary**