



Government of the People's Republic of Bangladesh  
Ministry of Local Government, Rural Development & Co-operatives  
Local Government Division  
City Corporation-2 Section  
Bangladesh Secretariat, Dhaka  
[www.lgd.gov.bd](http://www.lgd.gov.bd)



শেখ হাসিনার মূলনীতি  
গ্রাম শহরের উন্নতি

Memo Number: 46.00.0000.071.25.024.17-120

Date: 20 Falgun 1429  
05 March 2023

**Office Order**

The undersigned is directed to convey the sanction of the People's Republic of Bangladesh in favour of Mst. Ummey Salma, Assistant Professor(Economics), Kapasgola City Corporation Women College, Chattogram to visit Saudi Arabia to perform Holy Omrah for 20(twenty) days from the date of departure. This sanction is granted under the following terms and conditions:

**2. Terms & Conditions:**

- The sanctioned leave must be availed within 35(thirty-five) days;
- She will draw her usual honorarium and allowances from Bangladesh in local currency;
- She will not be allowed to stay abroad beyond the approved period;
- She will inform the government as soon as he returns to the country;
- Her husband S.M Mokter Ahmed, daughter Nawshin Ahmed Moon & son S.M Kamrul Hasan Samim will accompany her.
- All the expenses in connection with the visit shall be borne by Mst. Ummey Salma herself.

3. This order is issued with the approval of the competent authority.

*[Signature]* 05.3.2023

Mohammad Zahirul Islam  
Deputy Secretary  
Phone: +8802-9545416  
E-mail: [lgcc2@lgd.gov.bd](mailto:lgcc2@lgd.gov.bd)

Memo Number: 46.00.0000.071.25.024.17-120/1(12)

Date: 20 Falgun 1429  
05 March 2023

Copy for kind information & necessary action (not according to the seniority):

- H.E. Ambassador, Embassy of The Saudi Arabia, House-5 (NE) L, Road 83, Gulshan-2, Dhaka-1212.
- H.E. Ambassador, Embassy of the People's Republic of Bangladesh, 8039 Dareen Street, Diplomatic Quarter, Riyadh, Saudi Arabia.
- Director General, Department of Immigration & Passports, Passport Bhaban E-7, Agargaon, Shere Bangla Nagar, Dhaka-1207.
- Private Secretary to the Honorable Minister, Ministry of Local Government, Rural Development & Cooperatives, Bangladesh Secretariat, Dhaka.
- Chief Executive Officer, Chattogram City Corporation, Chattogram.
- Director, Hazrat Shah Jalal(R) International Airport, Dhaka.
- Private Secretary to the Secretary, Local Government Division, Bangladesh Secretariat, Dhaka.
- Mst. Ummey Salma, Assistant Professor(Economics), Kapasgola City Corporation Women College, Chattogram.
- Programmer, Local Government Division (with the request to upload the G.O. in the website).
- Accounts Officer, Chattogram City Corporation, Chattogram.
- Immigration Officer, Hazrat Shah Jalal International Airport, Dhaka/Shah Amanat International Airport, Potenga Road, South Potenga, Chattogram 4206.
- Office Copy.

*[Signature]* 05.3.2023

Mohammad Zahirul Islam  
Deputy Secretary