



Government of the People's Republic of Bangladesh  
Ministry of Local Government, Rural Development  
and Co-operatives  
Local Government Division  
Upazila-1 Section  
www.lgd.gov.bd



Record Number: 46.00.0000.046.08.058.17.372

Date: 21/6/2022

**Office Order**

Mr. Md Assaduzzaman Babu, Chairman, Upazila Parishad, Satkhira Sadar, Satkhira has been granted ex-Bangladesh leave for For personal and family reasons in India from 16-22 June 2022 or 07 (Seven) days starting from the date of commencement of leave.

This leave is granted under the following terms and conditions:

- All expenses in connection with this visit will be borne Mr. Md Assaduzzaman Babu himself;
- He will draw his pay and allowances in local currency;
- He will not be allowed to stay abroad more than the approved period;
- He will return to their respective work place immediately after visiting India.

2. This order is issued with the approval of the competent authority.

21-06-2022

**MAMOTAJ BEGUM**  
Senior Assistant Secretary  
Phone: 02223382247

Record Number:

Date: 21/6/2022

46.00.0000.046.08.058.17.372/1(14)

Copy for Kind Information and Necessary Action,

1) Senior Secretary, Ministry of Foreign Affairs.

- 2) Secretary, Security Services Division, Ministry of Home Affairs.
- 3) Director General, DIP.
- 4) Divisional Commissioner, Divisional Commissioner Office, Khulna
- 5) Executive Director, HSIA, Civil Aviation Authority, Bangladesh.
- 6) PS to Honorable Minister, Ministry of Local Government, Rural Development & Co-operatives.
- 7) DC, DC Office Satkhira
- 8) Chairman, Upazila Parishad, Satkhira Sadar, Satkhira.
- 9) PS to Secretary, Office of the Secretary, Local Government Division.
- 10) UNO Officer, UNO office, Satkhira Sadar, Satkhira
- 11) Vice Chairman/Mohila Vice Chairman, Upazila Parishad, Satkhira Sadar, Satkhira.
- 12) Immigration Officer, Hazrat Shahjalal (R) International Airport, Dhaka/ Land port, Benapol, Jessore/Burimari, Lalmonirhat/Tamabil, Sylhet/Sonamasjid, Chapainababgonj/ Bhomra, Satkhira/Darshana, Chuadanga/Banglabandha, Panchagar/Hili, Dinajpur.
- 13) Programmer, ICT Cell, Local Government Division (With request to upload in LGD website).
- 14) PO to the Joint Secretary (Upazila), Local Government Division.

21-06-2022

**MAMOTAJ BEGUM**  
Senior Assistant Secretary