



Government of the People's Republic of Bangladesh  
Ministry of Local Government, Rural Development

and Co-operatives  
Local Government Division  
Upazila-1 Section  
www.lgd.gov.bd



Record Number: 46.00.0000.046.08.084.17.342

Date: 29/5/2022

### Office Order

Mr. Md Layeb Uddin, Chairman, Upazila Parishad, Bagha, Rajshahi has been granted ex-Bangladesh leave for the holy Hajj in Saudi Arabia from 15 June 2022 to 04 Aug 2022 or 50 (Fifty) days starting from the date of commencement of leave.

This leave is granted under the following terms and conditions:

- All expenses in connection with this visit will be borne Mr. Md Layeb Uddin himself;
- He will draw his pay and allowances in local currency;
- He will not be allowed to stay abroad more than the approved period;
- He will return to their respective work place immediately after visiting Saudi Arabia.
- In absence of Upazila Parishad Chairman, Panel Chairman-01 will be responsible for taking any financial decision of Upazila Parishad.

2. This order is issued with the approval of the competent authority.

15-06-2022

MAMOTAJ BEGUM

Senior Assistant Secretary

Phone: 02223382247

Record Number:

46.00.0000.046.08.084.17.342/1(13)

Date: 29/5/2022

Copy for Kind Information and Necessary Action,

1) Senior Secretary, Ministry of Foreign Affairs.

2) Secretary, Security Services Division, Ministry of Home Affairs.

- 3) Director General, DIP.
- 4) Divisional Commissioner, Office of the Divisional Commissioner, Rajshahi
- 5) Executive Director, HSIA, Civil Aviation Authority, Bangladesh.
- 6) PS to Honorable Minister, Ministry of Local Government, Rural Development & Co-operatives.
- 7) Deputy Commissioner, DC Office Rajshahi
- 8) Chairman, Upazila Parishad, Bagha, Rajshahi.
- 9) PS to Secretary, Office of the Secretary, Local Government Division.
- 10) UNO, UNO Office, Bagha, Rajshahi
- 11) Vice Chairman/Mohila Vice Chairman, Upazila Parishad, Bagha, Rajshahi.
- 12) Programmer, ICT Cell, Local Government Division (With request to upload in LGD website).
- 13) PO to the Joint Secretary (Upazila), Local Government Division.

15-06-2022

**MAMOTAJ BEGUM**  
Senior Assistant Secretary