

Government of the People's Republic of Bangladesh
Ministry of Local Government, Rural Development & Co-Operatives
Local Government Division
Admin-1 Section
www.lgd.gov.bd

উন্নয়নের গণতন্ত্র
শেখ হাসিনার মূলমন্ত্র

No- 46.00.0000.039.025.020.2017-1354

Dated: 02/09/2019

Subject: Government's sanction to participate in the "Study Tour" to be held in Japan during 07-16 September 2019 or nearest possible date.

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh in favour of the following officials to participate in "Study Tour" to be held in Japan during 07-16 September 2019 or nearest possible date.

1. Mr. Md.Aminul Islam Khan, Additional Secretary (Admin), Local Government Division.
2. Mr. Mohammad Mohsin, Project Director (Joint Secretary), UGDP, LGD.
3. Ms. Fatema Rahim Veena, Joint Secretary, Finance Division.
4. Mr. Bashir Ahamed, Joint Secretary, Economic Relations Division.
5. Mr. Md Abdul Khaleque, Deputy Director, National Institute of Local Government.
6. Mr. Md. Abdur Rouf, Deputy Chief, Local Government Division.
7. Mr. Muhammad Azizur Rahman, Deputy Director, Local Government, Cumilla.
8. Mr. Mohammad Zahirul Islam, Deputy Secretary, Local Government Division.
9. Ms. Fatima-Tuz-Johora Thakur, Deputy Director, IMED, Ministry of Planning .
10. Mr. Md. Mokbul Hossain, Research Officer, Planning Division.

02. Terms & Conditions :

- (a) The period to be spent for the program will be treated as on duty.
- (b) All expenses to be incurred during this visit will be borne by UGDP.
- (c) They will not be allowed to stay abroad beyond the approved period.
- (d) On return from abroad, they will report to their office and submit a report to this division/Ministry within 15 days.

03. This order is issued with the approval of the competent authority.

J.Moin
02.09.2019
(Dr. Julia Moin)
Deputy Secretary
Phone-02-9575573
e-mail: lgadmin-1@lgd.gov.bd

Chief Accounts Officer
Local Government Division
Ministry of LGRD & C
CGA Bhavan (5th floor), Dhaka.

No- 46.00.0000.039.025.020.2017- 1354/1(13)

Dated: 02/09/2019

Copy for Kind information & necessary action to (not according to seniority) :

01. Senior Secretary, Ministry of Foreign Affairs, Dhaka
02. Secretary, Ministry of Public Administration/ Finance Division/Economic Relations Division/Implementation Monitoring and Evaluation Division /Planning division.
03. Additional Secretary (), Local Government Division/Director General, National Institute of Local Government, Dhaka
04. Mr. Md.Aminul Islam Khan, Additional Secretary (Admin), Local Government Division.
05. H.E. Ambassador, Embassy of Japan, Dhaka, Bangladesh.
06. H.E. Ambassador, Embassy of the Peoples Republic of Bangladesh, Tokyo, Japan.
07. Director General, Immigration & Passports, Dhaka.
08. Mr. Mohammad Mohsin, Project Director (Joint Secretary), UGDP, LGD.
09. Director, Hazrat Shah Jalal International Airport, Dhaka.
10. Private Secretary to the Hon'ble Minister, Ministry of Local Govt. Rural Development & Co-operatives.
11. Deputy Secretary(), Local Government Division.
12. Private Secretary to Secretary, Local Government Division.
13. Mr. -----.

J.M. Moin
02.09.2019
(Dr. Julia Moin)
Deputy Secretary