



Government of the People's Republic of Bangladesh

Ministry of Local Government, Rural Development  
and Co-operatives

Local Government Division

Upazila-1 Section

www.lgd.gov.bd



Record Number: 46.00.0000.046.08.067.19.236

Date: 6/4/2022

### Office Order

Mr. Abdul Hamid, Chairman, Upazila Parishad, Chatmohar, Pabna has been granted ex-Bangladesh leave for Umrah Hajj in Saudi Arabia from 06-20 April 2022 or 15 (Fifteen) days starting from the date of commencement of leave.

This leave is granted under the following terms and conditions:

- All expenses in connection with this visit will be borne Mr. Abdul Hamid himself;
- He will draw his pay and allowances in local currency;
- He will not be allowed to stay abroad more than the approved period;
- He will return to their respective work place immediately after visiting Saudi Arabia.
- In absence of Upazila Parishad Chairman, Panal Chairman-01 will be responsible for taking any financial decision of Upazila Parishad.

2. This order is issued with the approval of the competent authority.

17-04-2022

MAMOTAJ BEGUM

Senior Assistant Secretary

Record Number:

46.00.0000.046.08.067.19.236/1(13)

Date: 6/4/2022

Copy for Kind Information and Necessary Action,

- 1) Senior Secretary, Ministry of Foreign Affairs.
- 2) Secretary, Security Services Division, Ministry of Home Affairs.
- 3) Director General, DIP.
- 4) Divisional Commissioner, Office of the Divisional Commissioner, Rajshahi
- 5) Executive Director, HSIA, Civil Aviation Authority, Bangladesh.

- 6) PS to Honorable Minister, Ministry of Local Government, Rural Development & Co-operatives.
- 7) DC, DC Office Pabna
- 8) Chairman, Upazila Parishad, Chatmohar, Pabna.
- 9) PS to Senior Secretary, Office of the Senior Secretary, Local Government Division.
- 10) UNO Officer, UNO Office, Chatmohar, Pabna
- 11) Vice Chairman/Woman Vice Chairman, Upazila Parishad, Chatmohar, Pabna.
- 12) Programmer, ICT Cell, Local Government Division (With request to upload in LGD website).
- 13) PO to the Joint Secretary (Upazila), Local Government Division.



17-04-2022

**MAMOTAJ BEGUM**  
Senior Assistant Secretary