

Government of the People's Republic of Bangladesh
Ministry of Local Government, Rural Development and Co-operatives
Local Government Division
Upazila-1 Section
www.lgd.gov.bd

শেখ হাসিনার স্মরণার্থে
গ্রাম শহরের উন্নতি

Record Number: 46.00.0000.046.08.042.17- 516

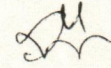
Date: 13/09/2023.

Office Order

Mr. S M Al Mamun, Chairman, Upazila Parishad, Sitakunda, Chattogram has been granted ex-Bangladesh leave for Holy Umrah Hajj in Saudi Arabia from 15-29 September 2023 or 15 (Fifteen) days starting from the date of commencement of leave.
This leave is granted under the following terms and conditions:

- All expenses in connection with this visit will be borne by Mr. S M Al Mamun himself;
- He will draw his pay and allowances in local currency;
- He will not be allowed to stay abroad for more than the approved period;
- He will return to his respective work place immediately after visiting Saudi Arabia;
- In absence of Upazila Parishad Chairman, Panel Chairman-01 will be responsible for taking any financial decision of Upazila Parishad.

2. This order is issued with the approval of the competent authority.

 13.09.2023

(Dr. Masura Begum)

Deputy Secretary

Phone: 02-223382247

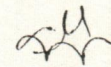
E-mail: lgdupazila1@lgd.gov.bd

Record Number: 46.00.0000.046.08.042.17- 516/1 (1st)

Date: 13/09/2023.

Copy for Kind Information and Necessary Action:

- 1) Senior Secretary, Ministry of Foreign Affairs.
- 2) Secretary, Security Services Division, Ministry of Home Affairs.
- 3) Director General, DIP.
- 4) Divisional Commissioner, Chattogram.
- 5) Executive Director, HSIA, Civil Aviation Authority, Bangladesh.
- 6) PS to Honorable Minister, Ministry of Local Government, Rural Development & Co-operatives.
- 7) Deputy Commissioner, Chattogram.
- 8) Chairman, Upazila Parishad, Sitakunda, Chattogram.
- 9) PS to Secretary, Local Government Division.
- 10) Upazila Nirbahi Officer, Sitakunda, Chattogram.
- 11) Vice Chairman/Mohila Vice Chairman, Upazila Parishad, Sitakunda, Chattogram.
- 12) Immigration Officer, Hazrat Shahjalal (R) International Airport, Dhaka.
- 13) Programmer, ICT Cell, Local Government Division (With request to upload in LGD website).
- 14) PO to the Joint Secretary (Upazila), Local Government Division.

 13.09.2023

(Dr. Masura Begum)

Deputy Secretary