



Government of the People's Republic of Bangladesh  
Ministry of Local Government, Rural Development & Co-operatives  
Local Government Division  
City Corporation-2 Section  
Bangladesh Secretariat, Dhaka  
[www.lgd.gov.bd](http://www.lgd.gov.bd)



শেখ হাসিনার মূলনীতি  
গ্রাম শহরের উন্নতি

Memo Number: 46.00.0000.071.25.032.2022-165

Date: 13 Chaitra 1429  
27 March 2023

**Office Order**

The undersigned is directed to convey the sanction of the People's Republic of Bangladesh in favour of S.M Ahsan Uddin, Principal (In Charge), Hossen Ahammad Chowdhury City Corporation School and College, Chattogram to visit Saudi Arabia to perform Holy Umrah from 23 March to 6 April 2023 or for 15(Fifteen) days from the date of departure. This sanction is granted under the following terms and conditions:

**2. Terms & Conditions:**

- The sanctioned leave must be availed within 35(thirty-five) days;
- He will draw his usual honorarium and allowances from Bangladesh in local currency;
- He will not be allowed to stay abroad beyond the approved period;
- He will inform the government as soon as he returns to the country;
- His sister Mosammat Roksana Akter will accompany him; and
- All the expenses in connection with the visit shall be borne by sister Mosammat Roksana Akter.

3. This order is issued the approval of the competent authority.

Md. Shamsul Islam

Deputy Secretary

Phone: +8802-55100409

E-mail: [lgcc2@lgd.gov.bd](mailto:lgcc2@lgd.gov.bd)

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Copy for kind information & necessary action (not according to the seniority):

- Senior Secretary, Ministry of Foreign Affairs (Attn: Director General, Consular).
- H.E. Ambassador, Embassy of The Saudi Arabia, House-5 (NE) L, Road 83, Gulshan-2, Dhaka-1212.
- H.E. Ambassador, Embassy of the People's Republic of Bangladesh, 8039 Dareen Street, Diplomatic Quarter, Riyadh, Saudi Arabia.
- Private Secretary to the Honorable Minister, Ministry of Local Government, Rural Development & Cooperatives, Bangladesh Secretariat, Dhaka.
- Director General, Department of Immigration & Passports, Passport Bhaban E-7, Agargaon, Shere Bangla Nagar, Dhaka-1207.
- Chief Executive Officer, Chattogram City Corporation, Chattogram.
- Director, Hazrat Shah Jalal(R) International Airport, Dhaka.
- Private Secretary to the Secretary, Local Government Division, Bangladesh Secretariat, Dhaka.
- S.M Ahsan Uddin, Principle, Hossen Ahammad Chowdhury City Corporation School and College, Chattogram.
- Programmer, Local Government Division (with the request to upload the G.O. in the website).
- Accounts Officer, Chattogram City Corporation, Chattogram.
- Immigration Officer, Hazrat Shah Jalal International Airport, Dhaka/Shah Amanat International Airport, Potenga Road, South Potenga, Chattogram 4206.
- Office Copy.

Md. Shamsul Islam

Deputy Secretary