

Government of the People's Republic of Bangladesh  
Ministry of Local Government, Rural Development & Co-operatives  
Local Government Division  
Bangladesh Secretariat, Dhaka  
Admin -1 Section  
[www.lgd.gov.bd](http://www.lgd.gov.bd)

উন্নয়নের গণতন্ত্র  
শেখ হাসিনার মূলমন্ত্র

Memo no: 46.039.025.00.00.001.2015- 699

Date: 30 Boishakh 1426  
13 May 2019

**Subject: Government's Sanction for visiting Brazil.**

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh in favour of following officials to visit the Caterpillar Manufacturing Plant in Brazil as a part of purchasing Landfill Type Wheel Loader for Dhaka North City Corporation from 14-20 May 2019 or for 07 (seven) days from the date of departure under the following terms and conditions:

1. Mr. Shohrab Hossain, Joint Secretary (Urban Development-1), Local Government Division.
  2. Mr. Rabindra Sri Barua, Secretary (Joint Secretary), Dhaka North City Corporation.
  3. Khondoker Mahbub Alam, Superintending Engineer (In charge), Dhaka North City Corporation.
  4. Mr. Mohammad Ekramul Hoque Khondoker, Asst. Engineer (Mechanical), Dhaka North City Corporation.
2. Terms & Conditions:
- a. The period to be spent for the program including transit will be treated as on duty.
  - b. They will draw their usual pay and allowances from Bangladesh in local currency.
  - c. All the expenses in connection with the visit in Brazil will be borne by Bangla Trac Ltd.
  - d. They will not be allowed to stay abroad beyond mentioned period.
  - e. On return from abroad, they will report to their office and submit a report within 07 days.
3. This order is issued with the approval of the competent authority. The previous order of memo no: 46.039.025.00.00.001.2015-482, Dated 01 April 2019 is hereby repealed.

By the order of President

*2/28*  
*13.05.19*  
(Md. Ershadul Haque)  
Deputy Secretary  
Phone: 9575573  
[lgadmin1@lgd.gov.bd](mailto:lgadmin1@lgd.gov.bd)

Chief Accounts Officer  
Local Government Division  
CGA Bhaban (5<sup>th</sup> floor), Segunbagicha, Dhaka

Memo no: 46.039.025.00.00.001.2015- 699/4 (15)

Date: 30 Boishakh 1426  
13 May 2019

**Copy for Kind information & necessary action to (Not according to seniority):**

- (1) Senior Secretary, Ministry of Foreign Affairs (Attn: Director general- Consular, With the request to issue necessary Note Verbale)
- (2) Secretary, Ministry of Public Administration, Bangladesh Secretariat.
- (3) H.E. Ambassador, Embassy of Brazil in Bangladesh, Dhaka.
- (4) H.E. Ambassador, Embassy of the People's Republic of Bangladesh in Brazil.
- (5) Additional Secretary (Urban Development), Local Government Division.
- (6) Chief Executive Officer, Dhaka North City Corporation.
- (7) Director General, Immigration & Passports, Dhaka.
- (8) Director, Hazrat Shah Jalal (R) International Airport, Dhaka.
- (9) Private Secretary to the Honorable Minister/State Minister, Ministry of LGRD&Co.
- (10) Private Secretary to the Senior Secretary, Local Government Division.
- (11) Private Secretary to the Honorable Mayor, Dhaka North City Corporation, Dhaka.
- (12) Immigration Officer, Hazrat Shah Jalal (R) International Airport, Dhaka.
- (13) Mr. ....
- (14) Programmer, Local Government Division.
- (15) Office Copy.

*2/28*  
*13.05.19*  
(Md. Ershadul Haque)