



Government of the People's Republic of Bangladesh  
Ministry of Local Government, Rural Development & Co-operatives  
Local Government Division  
City Corporation-2 Section  
Bangladesh Secretariat, Dhaka  
[www.lgd.gov.bd](http://www.lgd.gov.bd)



শেখ হাসিনার মূলনীতি  
গ্রাম শহরের উন্নতি

Memo Number: 46.00.0000.071.25.030.2022-776

Date: 07 Paush 1429  
22 December 2022

**Office Order**

The undersigned is directed to convey the sanction of the People's Republic of Bangladesh in favour of Ms. Rokhsana Parveen, Assistant Professor, Kapasgola City Corporation Women College, Chattogram City Corporation to visit India for treatment from 10-25 January 2023 or for 16 (sixteen) days from the date of departure. This sanction is granted under the following terms and conditions:

**Terms & Conditions:**

- The sanctioned leave must be availed within 35(thirty-five) days.
- She will draw his usual honorarium and allowances from Bangladesh in local currency;
- She will not be allowed to stay abroad beyond the approved period;
- She will inform the government as soon as he returns to the country;
- Her brother Mr. Imtiaz Uddin Ahmed will accompany her;
- All the expenses in connection with the visit shall be borne by Ms. Rokhsana Parveen herself.

3. This order is issued the approval of the competent authority.

*[Signature]*  
22-12-2022  
Md. Shamsul Islam  
Deputy Secretary  
Phone: +8802-55100409  
E-mail: [lgcc2@lgd.gov.bd](mailto:lgcc2@lgd.gov.bd)

Memo Number: 46.00.0000.071.25.030.2022-776/1(13)

Date: 07 Paush 1429  
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Copy for kind information & necessary action (not according to the seniority):

- H.E. High Commissioner, High Commission of the People's Republic of Bangladesh, New Delhi, India.
- H.E. High Commissioner, High Commission of the Republic of India, House-2, Road-142, Gulshan-1, Dhaka.
- Chief Executive Officer, Chattogram City Corporation, Chattogram.
- Director General, Department of Immigration & Passports, Passport Bhaban E-7, Agargaon, Shere Bangla Nagar, Dhaka-1207.
- Private Secretary to the Honorable Minister, Ministry of Local Government, Rural Development & Cooperatives, Bangladesh Secretariat, Dhaka.
- Director, Hazrat Shah Jalal(R) International Airport, Dhaka.
- Private Secretary to the Secretary, Local Government Division, Bangladesh Secretariat, Dhaka.
- Programmer, Local Government Division (with the request to upload the G.O. in the website).
- Ms. Rokhsana Parveen, Assistant Professor, Kapasgola City Corporation Women College, Chattogram.
- Accounts Officer, Chattogram City Corporation, Chattogram.
- Immigration Officer, Hazrat Shah Jalal International Airport, Dhaka/Shah Amanat International Airport, Potenga Road, South Potenga, Chattogram 4206.
- Immigration Officer, .....Land Port, Bangladesh.
- Office Copy.

*[Signature]*  
22-12-2022  
Md. Shamsul Islam  
Deputy Secretary