



Government of the People's Republic of Bangladesh  
Ministry of Local Government, Rural Development and Co-operatives  
Local Government Division  
Upazila-1 Section  
www.lgd.gov.bd



Record Number: 46.00.0000.046.08.046.17.219

Date: 29/3/2023

**Office Order**

Mr. Mohammed Zakir Hossain, Chairman, Upazila Parishad, Monoharganj, Comilla has been granted ex-Bangladesh leave to perform the holy Umrah Hajj in Saudi Arabia from 29 March 2023 to 03 April 2023 or 06 (Six) days starting from the date of commencement of leave.

This leave is granted under the following terms and conditions:

- All expenses in connection with this visit will be borne by Mr. Mohammed Zakir Hossain himself;
- He will draw his pay and allowances in local currency;
- He will not be allowed to stay abroad for more than the approved period;
- He will return to his respective work place immediately after visiting Saudi Arabia.

2. This order is issued with the approval of the competent authority.

29-03-2023

Mahbuba Ireen  
Deputy Secretary  
Phone: 02223382247

Record Number: 46.00.0000.046.08.046.17.219/1(13)

Date: 29/3/2023

Copy for Kind Information and Necessary Action,

- 1) Senior Secretary, Ministry of Foreign Affairs.
- 2) Secretary, Security Services Division, Ministry of Home Affairs.
- 3) Director General, DIP.
- 4) Divisional Commissioner, Office of the Divisional Commissioner, Chattogram
- 5) Executive Director, HSIA, Civil Aviation Authority, Bangladesh.
- 6) PS to Honorable Minister, Ministry of Local Government, Rural Development & Co-operatives.
- 7) DC, DC Office, Comilla
- 8) Chairman, Upazila Parishad, Monoharganj, Comilla.
- 9) PS to Secretary, Office of the Secretary, Local Government Division.
- 10) UNO, UNO Office, Monoharganj, Comilla
- 11) Vice Chairman/Mohila Vice Chairman, Upazila Parishad, Monoharganj, Comilla.

- 12) Programmer, ICT Cell, Local Government Division (With request to upload in LGD website).
- 13) PO to the Joint Secretary (Upazila), Local Government Division.



29-03-2023

**Mahbuba Ireen**  
Deputy Secretary