

Record Number: 46.00.0000.046.08.076.17-৪৬৭

Date: 29/08/2023.

### Office Order

Mr. Md. Sirazul Islam Khan Razu, Chairman, Upazila Parishad, Adamdighi, Bogura has been granted ex-Bangladesh leave for medical treatment in India from 29 August 2023 to 12 September 2023 or 15 (Fifteen) days starting from the date of commencement of leave.

This leave is granted under the following terms and conditions:

- All expenses in connection with this visit shall be borne by Mr. Md. Sirazul Islam Khan Razu himself;
- He will draw his pay and allowances in local currency;
- He will not be allowed to stay abroad for more than the approved period;
- He will return to his respective work place immediately after visiting India;
- In absence of Upazila Parishad Chairman, Panel Chairman-01 will be responsible for taking any financial decision of Upazila Parishad.

2. This order is issued with the approval of the competent authority.

*(Signature)* 29.08.2023

(Dr. Masura Begum)

Deputy Secretary

Phone: 02-223382247

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Record Number: 46.00.0000.046.08.076.17-১৬৭/১(১৯)

Date: 29/08/2023.

Copy for Kind Information and Necessary Action:

- 1) Senior Secretary, Ministry of Foreign Affairs.
- 2) Secretary, Security Services Division, Ministry of Home Affairs.
- 3) Director General, DIP.
- 4) Divisional Commissioner, Rajshahi.
- 5) Executive Director, HSIA, Civil Aviation Authority, Bangladesh.
- 6) PS to Honorable Minister, Ministry of Local Government, Rural Development & Co-operatives.
- 7) Deputy Commissioner, Bogura.
- 8) Chairman, Upazila Parishad, Adamdighi, Bogura.
- 9) PS to Secretary, Office of the Secretary, Local Government Division.
- 10) Upazila Nirbahi Officer, Adamdighi, Bogura.
- 11) Vice Chairman/Mohila Vice Chairman, Upazila Parishad, Adamdighi, Bogura.
- 12) Programmer, ICT Cell, Local Government Division (With request to upload in LGD website).
- 13) Immigration Officer, Hazrat Shahjalal (R) International Airport, Dhaka/ Land port, Benapol, Jessore/Burimari, Lalmonirhat/Tamabil, Sylhet/Sonamasjid, Chapainababgonj/ Bhomra, Satkhira/Darshana, Chuadanga/Banglabandha, Panchagar/Hili, Dinajpur.
- 14) PO to the Joint Secretary (Upazila), Local Government Division.

*(Signature)* 29.08.2023

(Dr. Masura Begum)

Deputy Secretary