



Government of the People's Republic of Bangladesh
Ministry of Local Government, Rural Development and Co-operatives
Local Government Division
Upazila-1 Section
www.lgd.gov.bd



Record Number: 46.00.0000.046.08.068.19.154

Date: 19/3/2023

Office Order

Mr. Md Amanat Hossain Khan, Chairman, Upazila Parishad, Kapasia, Gazipur has been granted ex-Bangladesh leave to perform the holy Umrah Hajj in Saudi Arabia from 18 March 2023 to 05 April 2023 or 19 (Nineteen) days starting from the date of commencement of leave. This leave is granted under the following terms and conditions:

1. All expenses in connection with this visit shall be borne by Mr. Md Amanat Hossain Khan himself;
 2. He will draw his pay and allowances in local currency;
 3. He will not be allowed to stay abroad for more than the approved period;
 4. He will return to his respective work place immediately after visiting Saudi Arabia.
 5. In absence of Upazila Parishad Chairman, Panel Chairman-01 will be responsible for taking any financial decision of Upazila Parishad.
2. This order is issued with the approval of the competent authority.

19-03-2023

Mahbuba Ireen
Deputy Secretary
Phone: 02223382247

Record Number: 46.00.0000.046.08.068.19.154/1(13)

Date: 19/3/2023

Copy for Kind Information and Necessary Action,

- 1) Senior Secretary, Ministry of Foreign Affairs.
- 2) Secretary, Security Services Division, Ministry of Home Affairs.
- 3) Director General, DIP.
- 4) Divisional Commissioner, Dhaka, Office of the Divisional Commissioner, Dhaka.
- 5) Executive Director, HSIA, Civil Aviation Authority, Bangladesh.
- 6) PS to Honorable Minister, Ministry of Local Government, Rural Development & Co-operatives.
- 7) DC, DC Office, Gazipur.
- 8) Chairman, Upazila Parishad, Kapasia, Gazipur.

- 9) PS to Secretary, Office of the Secretary, Local Government Division
- 10) UNO, UNO Office, Kapasia, Gazipur
- 11) Vice Chairman/Mohila Vice Chairman, Upazila Parishad, Kapasia, Gazipur.
- 12) Programmer, ICT Cell, Local Government Division (With request to upload in LGD website).
- 13) PO to the Joint Secretary (Upazila), Local Government Division.



19-03-2023

Mahbuba Ireen
Deputy Secretary