



Government of the People's Republic of Bangladesh  
Ministry of Local Government, Rural Development and Co-operatives  
Local Government Division  
Upazila-1 Section  
www.lgd.gov.bd



Record Number: 46.00.0000.046.08.022.17.197

Date: 27/3/2023

**Office Order**

Mr. Rejaur Rahman Khan, Chairman, Upazila Parishad, Shibaloy, Manikganj has been granted ex-Bangladesh leave to perform the holy Umrah Hajj in Saudi Arabia from 30 March 2023 to 08 April 2023 or 10 (Ten) days starting from the date of commencement of leave.

This leave is granted under the following terms and conditions:

- All expenses in connection with this visit will be borne by Mr. Rejaur Rahman Khan himself;
- He will draw his pay and allowances in local currency;
- He will not be allowed to stay abroad for more than the approved period;
- He will return to his respective work place immediately after visiting Saudi Arabia.
- In absence of Upazila Parishad Chairman, Panel Chairman-01 will be responsible for taking any financial decision of Upazila Parishad.

2. This order is issued with the approval of the competent authority.

27-03-2023

Mahbuba Ireen  
Deputy Secretary  
Phone: 02223382247

Record Number: 46.00.0000.046.08.022.17.197/1(13)

Date: 27/3/2023

Copy for Kind Information and Necessary Action,

- 1) Senior Secretary, Ministry of Foreign Affairs.
- 2) Secretary, Security Services Division, Ministry of Home Affairs.
- 3) Director General, DIP.
- 4) Divisional Commissioner, Office of the Divisional Commissioner, Dhaka
- 5) Executive Director, HSIA, Civil Aviation Authority of Bangladesh.
- 6) PS to Honorable Minister, Ministry of Local Government, Rural Development & Co-operatives.
- 7) DC, District Commissioner's Office, Manikganj
- 8) Chairman, Upazila Parishad, Shibaloy, Manikganj.

- 9) PS to Secretary, Office of the Secretary, Local Government Division.
- 10) UNO, UNO Office, Shibaloy, Manikganj
- 11) Vice Chairman/Mohila Vice Chairman, Upazila Parishad, Shibaloy, Manikganj.
- 12) Programmer, ICT Cell, Local Government Division (With request to upload in LGD website).
- 13) PO to the Joint Secretary (Upazila), Local Government Division.



27-03-2023

**Mahbuba Ireen**  
Deputy Secretary