

Government of the People's Republic of Bangladesh  
Ministry of Local Government, Rural Development & Co-Operatives  
Local Government Division  
Admin-1 Section  
Bangladesh Secretariat, Dhaka  
www.lgd.gov.bd

শেখ হাসিনার মূলনীতি  
গ্রাম শহরের উন্নতি

No.46.00.0000.039.25.008.22-1081

Date: 09/10/2023

To: Chief Accounts & Finance Officer  
Local Government Division  
Ministry of Local Government, Rural Development & Co-operatives  
CGA Bhaban (5<sup>th</sup> Floor), Segunbagicha, Dhaka.

**Subject: Government's order to attend in the 'Course Development Event' in Netherlands.**

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh in favour of the following officials to participate in the 'Course Development Event' which will be held in Netherlands from 29 October 2023 to 12 November 2023 (including travel time) or nearest possible time.

- (1) Mr. Md. Sobur Hossain, Director (Joint Secretary), National Institute of Local Government.
  - (2) Mst Jesmin Nahar, Deputy Director, National Institute of Local Government.
  - (3) Mr. Mohammad Mainul Hossain, Assistant Director, National Institute of Local Government.
  - (4) Mrs. Kamrun Naher, Assistant Director, National Institute of Local Government.
  - (5) Mr. Md. Umar Farouque Parvez, Assistant Director, National Institute of Local Government.
02. Terms & conditions:
- (a) The period to be spent for the program including transit will be treated as on duty;
  - (b) All related expenses of the visit shall be borne by Swisscontact.
  - (c) They will draw their usual pay and allowances from Bangladesh in local currency. No part of it shall be drawn in foreign currency;
  - (d) They will not be allowed to stay abroad beyond the mentioned period.
03. This order is issued with the approval of the competent authority.

09/10/2023

Pintu Bepari  
Deputy Secretary  
Phone: 55101181

E-mail: lgadmin1@lgd.gov.bd

No.46.00.0000.039.25.008.22-1081/1(12)

Date: 09/10/2023

**Copy for kind information and necessary action (not according to seniority):**

1. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
2. Senior Secretary, Ministry of Foreign Affairs (with a request to arrange for issuance of a Note Verbale or Letter of Introduction).
3. H.E. Ambassador, Royal Netherlands Embassy, Dhaka, Bangladesh.
4. H.E. Ambassador, Embassy of the Peoples Republic of Bangladesh, Netherlands.
5. Additional Secretary (All), Local Government Division.
6. Director General, Immigration & Passport, Agargaon, Dhaka.
7. Director General, National Institute of Local Government.
8. Private Secretary to Hon'ble Minister, Ministry of Local Government, Rural Development & Co-operatives.
9. Director, Hazrat Shah Jalal International Airport, Dhaka.
10. Private Secretary to Secretary, Local Government Division, Bangladesh Secretariat, Dhaka.
11. Programmer, Local Government Division (for uploading in the website).
12. Mr.....

09/10/2023

Pintu Bepari  
Deputy Secretary