



Government of the People's Republic of Bangladesh
Ministry of Local Government, Rural Development and Co-operatives
Local Government Division
Upazila-1 Section
www.lgd.gov.bd



Record Number: 46.00.0000.046.08.046.17.161

Date: 15/3/2023

Office Order

Mst. Rehana Begum, Chairman, Upazila Parishad, Homna, Cumilla has been granted ex-Bangladesh leave to perform the holy Umrah Hajj in Saudi Arabia from 14-28 March 2023 or 15 (Fifteen) days starting from the date of commencement of leave.

This leave is granted under the following terms and conditions:

- All expenses in connection with this visit will be borne by Mst. Rehana Begum herself.
- She will draw her pay and allowances in local currency.
- She will not be allowed to stay abroad for more than the approved period;
- She will return to her respective work place immediately after visiting Saudi Arabia.
- In absence of Upazila Parishad Chairman, Panel Chairman-01 will be responsible for taking any financial decision of Upazila Parishad.

2. This order is issued with the approval of the competent authority.

15-03-2023

Mahbuba Ireen
Deputy Secretary
Phone: 02223382247

Record Number: 46.00.0000.046.08.046.17.161/1(13)

Date: 15/3/2023

Copy for Kind Information and Necessary Action,

- 1) Senior Secretary, Ministry of Foreign Affairs.
- 2) Secretary, Security Services Division, Ministry of Home Affairs.
- 3) Director General, DIP.
- 4) Divisional Commissioner, Office of the Divisional Commissioner, Chattogram
- 5) Executive Director, HSIA, Civil Aviation Authority, Bangladesh.
- 6) PS to Honorable Minister, Ministry of Local Government, Rural Development & Co-operatives.

- 7) DC, DCO, Comilla
- 8) Chairman, Upazila Parishad, Homna, Cumilla.
- 9) PS to Secretary, Office of the Secretary, Local Government Division.
- 10) UNO, UNO Office, Homna, Cumilla
- 11) Vice Chairman/Mohila Vice Chairman, Upazila Parishad, Homna, Cumilla.
- 12) Programmer, ICT Cell, Local Government Division (With request to upload in LGD website).
- 13) PO to the Joint Secretary (Upazila), Local Government Division.



15-03-2023

Mahbuba Ireen
Deputy Secretary