

Government of the People's Republic of Bangladesh  
Ministry of Local Government, Rural Development and Co-operatives  
Local Government Division  
Upazila-1 Section  
[www.lgd.gov.bd](http://www.lgd.gov.bd)

শেখ হাসিনার মূলনীতি  
গ্রাম শহরের উন্নতি

Record Number: 46.00.0000.046.08.042.17-567

Date: 04/10/2023.

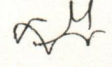
Office Order

Mr. Abdul Motaleb, Chairman, Upazila Parishad, Satkania, Chattogram has been granted ex-Bangladesh leave for Holy Umrah Hajj in Saudi Arabia from 11-15 October 2023 or 5 (Five) days starting from the date of commencement of leave.

This leave is granted under the following terms and conditions:

- All expenses in connection with this visit will be borne by Mr. Abdul Motaleb himself;
- He will draw his pay and allowances in local currency;
- He will not be allowed to stay abroad for more than the approved period;
- He will return to his respective work place immediately after visiting Saudi Arabia;
- In absence of Upazila Parishad Chairman, Panel Chairman-01 will be responsible for taking any financial decision of Upazila Parishad.

2. This order is issued with the approval of the competent authority.


 04.10.2023  
(Dr. Masura Begum)  
Deputy Secretary  
Phone: 02-223382247  
E-mail: lgdupazila1@lgd.gov.bd

Record Number: 46.00.0000.046.08.042.17-567/1(14)

Date: 04/10/2023.

Copy for Kind Information and Necessary Action:

- 1) Senior Secretary, Ministry of Foreign Affairs.
- 2) Secretary, Security Services Division, Ministry of Home Affairs.
- 3) Director General, DIP.
- 4) Divisional Commissioner, Chattogram.
- 5) Executive Director, HSIA, Civil Aviation Authority, Bangladesh.
- 6) PS to Honorable Minister, Ministry of Local Government, Rural Development & Co-operatives.
- 7) Deputy Commissioner, Chattogram.
- 8) Chairman, Upazila Parishad, Satkania, Chattogram.
- 9) PS to Secretary, Local Government Division.
- 10) Upazila Nirbahi Officer, Satkania, Chattogram.
- 11) Vice Chairman/Mohila Vice Chairman, Upazila Parishad, Satkania, Chattogram.
- 12) Immigration Officer, Hazrat Shahjalal (R) International Airport, Dhaka.
- 13) Programmer, ICT Cell, Local Government Division (With request to upload in LGD website).
- 14) PO to the Joint Secretary (Upazila), Local Government Division.

 04.10.2023  
(Dr. Masura Begum)  
Deputy Secretary