

Government of the People's Republic of Bangladesh
Ministry of Local Government, Rural Development & Co-operatives
Local Government Division
City Corporation-2 Section
Bangladesh Secretariat, Dhaka
www.lgd.gov.bd

শেখ হাসিনার মূলনীতি
গ্রাম শহরের উন্নতি

Memo Number: 46.00.0000.071.25.025.2019-438

Date: 20 July 2023

Office Order

The undersigned is directed to convey the sanction of the Government of Bangladesh in favour of Mrs. Keya Sharmin, Councillor, Ward no-18, Gazipur City Corporation to visit her sick elder brother in the United States of America (USA) from 24 July 2023 to 16 August 2023 or for 24 (Twenty four) days from the date of her departure. This sanction is granted under the following terms and conditions:

2. Terms & Conditions:

- The sanctioned leave must be availed within 35 (Thirty-five) days;
 - She will draw her usual honorarium and allowances from Bangladesh in local currency;
 - She will not be allowed to stay abroad beyond the approved period;
 - She will inform the government as soon as she returns to the country; and
 - All the expenses in connection with the visit shall be borne by Mrs. Keya Sharmin herself.
3. This order is issued with the approval of the competent authority.

Mahbuba Ireen

Deputy Secretary

Phone: +8802-55100409

E-mail: lgcc2@lgd.gov.bd

Memo Number: 46.00.0000.071.25.025.2019-438/1(13)

Date: 20 July 2023

Copy for kind information & necessary action (not according to seniority):

- Honorable Mayor, Gazipur City Corporation, Gazipur.
- H.E. Ambassador, Embassy of the United States of America, Madani Avenue, Baridhara, Dhaka.
- H.E. Ambassador, Embassy of the People's Republic of Bangladesh, 3510 International Drive, NW, Washington DC 20008, USA.
- Private Secretary to the Honorable Minister, Ministry of Local Government, Rural Development & Cooperatives, Bangladesh Secretariat, Dhaka.
- Director General, Department of Immigration & Passports, Passport Bhaban E-7, Agargaon, Shere Bangla Nagar, Dhaka-1207.
- Chief Executive Officer, Gazipur City Corporation, Gazipur.
- Director, Hazrat Shah Jalal(R) International Airport, Dhaka.
- Private Secretary to the Secretary, Local Government Division, Bangladesh Secretariat, Dhaka.
- Mrs. Keya Sharmin, Councillor, Ward no-18, Gazipur City Corporation.
- Programmer, Local Government Division (with the request to upload the G.O. in the LGD's official website).
- Chief Accounts Officer, Gazipur City Corporation, Gazipur.
- Immigration Officer, Hazrat Shah Jalal International Airport, Dhaka.
- Office Copy.

Mahbuba Ireen
Deputy Secretary