

Government of the People's Republic of Bangladesh
Ministry of Local Government, Rural Development & Co-operatives
Local Government Division
City Corporation-2 Section
Bangladesh Secretariat, Dhaka
www.lgd.gov.bd

শেখ হাসিনার মূলনীতি
গ্রাম শহরের উন্নতি

Memo Number: 46.00.0000.071.25.030.2022-530

Date: 27 August 2023

Office Order

The undersigned is directed to convey the sanction of the People's Republic of Bangladesh in favour of Mrs. Jinu Ara Begum, Principal (In-charge), Dewanhat City Corporation College, Chittagong to visit Malaysia for her optic surgery during 29 October-30 December 2023 or for 60 (Sixty) days from the date of her departure. This sanction is granted under the following terms and conditions:

2. Terms & Conditions:

- The sanctioned leave must be availed within 35(thirty-five) days;
- She will draw her usual pay and allowances from Bangladesh in local currency;
- She will not be allowed to stay abroad beyond the approved period;
- She will inform the government as soon as she returns to the country;
- All the expenses in connection with the visit shall be borne by Mrs. Jinu Ara Begum herself.

3. This order is issued with the approval of the competent authority.

27/8/2023
Mahbuba Ireen
Deputy Secretary
Phone: +8802-55100409
E-mail: lgcc2@lgd.gov.bd

Memo Number: 46.00.0000.071.25.030.2022-530/1(13)

Date: 27 August 2023

Copy for kind information & necessary action (not according to the seniority):

- Senior Secretary, Ministry of Foreign Affairs (Attn: Director General, Consular).
- H.E. Ambassador, High Commission of Malaysia, House No, 19 Road No. 6, Dhaka-1230
- H.E. Ambassador, the Embassy of People's Republic of Bangladesh, 5C Jalan Sultan Yahya Petra, Kuala Lumpur, Malaysia.
- Director General, Department of Immigration & Passports, Passport Bhaban E-7, Agargaon Shere Bangla Nagar, Dhaka-1207.
- Private Secretary to the Honorable Minister, Ministry of Local Government, Rural Development & Cooperatives, Bangladesh Secretariat, Dhaka.
- Chief Executive Officer, Chattogram City Corporation, Chattogram.
- Director, Hasrat Shah Jalal(R) International Airport, Dhaka.
- Private Secretary to the Secretary, Local Government Division, Bangladesh Secretariat, Dhaka.
- Programmer, Local Government Division (with the request to upload the G.O. in the website).
- Mrs. Jinu Ara Begum, Principal (In-charge), Dewanhat City Corporation College, Chittagong.
- Accounts Officer, Chattogram City Corporation, Chattogram.
- Immigration Officer, Hasrat Shah Jalal International Airport, Dhaka/Shah Amanat International Airport, Potenga Road, South Potenga, Chattogram 4206.
- Office Copy.

27/8/2023
Mahbuba Ireen
Deputy Secretary